



**Public Works / Parks Safety Committee  
July 24, 2012  
Minutes**

Meeting called to order at 9:10 AM.

Present: Jeff Nieland, Todd Drew, Kevin Schmahl, Vince Maas

Absent: Jim Julius, Tim Jacobson, Ken Popelka, Vince Maas, Pam Captain, Corey Gordon, Mark Radtke

A. Motion to approve minutes from June 26, 2012 held due to no quorum present for the meeting – Minutes held for August meeting.

**B. Old Business**

1. **Hearing Conservation** – Ipod use, power washer – Ipod use and radio ear muffs will not be used in cases where hearing protection is required. Drew discussed updated noise study conducted with Ben Rank – CVMIC most notably the power washer in the vehicle garage exceeded 85dba and therefore requires hearing protection to operate.
2. **Chemicals/PPE/ Training** – Drew reinforced the importance to have appropriately trained employees using chemicals. Drew also requested that a comprehensive list of summer employees be provided prior to work beginning.
3. **PPE Use General** – Drew cited that DPW/Parks employees were noted not using required PPE. Drew requested that supervisors reinforce the requirement to use PPE when appropriate.

**C. New Business**

1. **Monthly Safety Topic** “Turn it off Before it turns on You!” regarding Lock out Tag out was distributed and discussed.
2. **Injury Review.** 1 injury reported  
Reported injury citing pain and weakness in right knee due to repetitive use of gas and brake pedals. Employee also cited possibly arthritis. No medical attention – but cited as possible, no loss days.
3. **Jefferson Park** – CVMIC walk thru findings reviewed. Many of the items addressed prior to meeting. Items related to deck and mechanical systems to be corrected after pool closes for the season.

**D. Training**

1. Hearing screening training – Item to be reviewed in August.
2. Summer Help Training – Additional discussion in August. Discussion regarding having all Summer help attend / finish safety and other training prior to work beginning – proposed mid May. Drew also requested that a comprehensive list of summer help be provided.
3. New DPW/Parks employees to be trained on July 26, 2012 @ 7:00am. Drew requested to be informed as soon as new employees are hired.
4. No other training suggestions made.

E. Motion to adjourn at 10:50 AM made by J. Nieland and seconded by C. Gordon.  
Motion carried.